

Job Description

Post title: Research Fellow in Architectural and Urban Heritage	Post No:
Organisation Unit: School of Architecture, Design & Built Environment.	Date compiled: 13 th Jan 2020
Grade: G	Hours per week: 37 FT Weeks per year: 52 FT
If fixed term, state duration:	
<p>Immediate line manager: Academic Team Leader With dotted line responsibility to Professor Mohamed Gamal Abdelmonem</p> <p>Designation and grade of any staff supervised by the postholder: None</p> <p>Job purpose: The principal purpose of the job will be to contribute to the development of research outputs in Architectural and Urban Heritage.</p> <p>Principal duties and responsibilities: The role will encompass all of the following, but the balance of duties and responsibilities will be determined in discussion with the post holder's line manager:</p> <p>1. Subject Area</p> <p>1. Architectural and Urban Heritage</p> <p>2. Principal Duties</p> <ol style="list-style-type: none"> 1. Undertake individual or joint research on the funded research project: Preserving the disappearing cultural heritage of post-war Mosul – Iraq; record and write up the results. This may involve, for example, undertaking and recording the outcome of experiments & field work, the development of questionnaires, conducting of surveys, literature or database searches as appropriate. 2. Analyse and interpret the results of this research and generate original ideas based on these outcomes, preparing reports for the project team as necessary. 3. Produce research reports and publications, preparing papers and presenting the information to stakeholders, such as steering groups, as appropriate. 4. Contribute to research plans as appropriate; communicating with internal and external contacts as necessary. 5. Keep knowledge and skills up the required level by engaging in internal and externally based CPD, making both internal and external contacts for collaboration purposes. 6. Ensure that all resources used are correctly recorded and documented, files are kept up to date and data accuracy is maintained. 7. Attend and contribute to meetings as appropriate. 8. Assist in the supervision of student projects and contribute to courses, particularly aspects 	

such as research techniques or approaches or demonstration of equipment as appropriate. This assistance may also take the form of tutorials or assistance in practical work.

9. Provide guidance and supervision where appropriate to support staff and students assisting with research.

10. The postholder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the Job Description in specific terms.

Special requirements:

All staff are expected to comply with the University's Health and Safety and Equal Opportunities policies in the performance of their duties.

Job description drawn up by	Mohamed Gamal Abdelmonem	13th Jan 2020
Approved for department by		

Person Specification

Post Title:	Research Fellow in Architectural and Urban Heritage	Post No:
Organisation Unit:	School of Architecture, Design and Built Environment	
Grade:	G	Date Compiled: 13 Jan 2020

Attributes	Essential *	Desirable
Knowledge	<p>An awareness of standard research techniques and methods within Architecture, Urbanism and Global Heritage Research</p> <p>Thorough knowledge of cultural heritage research in the Middle East and Iraqi context.</p> <p>Awareness of other technological devices and tools used in recording cultural heritage narratives and interviews</p> <p>Reading and Writing in both Arabic and English</p>	<p>An appreciation of Architecture, Urbanism and Global Heritage Research in a Higher Education context</p> <p>Understanding of Research funding systems, grant applications and reporting to research bodies in the UK and/or abroad.</p> <p>Experience in writing research papers for peer-review international conferences or academic journals.</p>
Skills	<p>Ability to work on qualitative research methods and data gathering techniques, such as interviews, focus groups, spatial mapping</p> <p>Ability to communicate with international research team working across borders, including organisation, coordination and management.</p> <p>Ability to collect and collate bibliographic and other information from academic staff and/or research students regarding their research and other related activities</p> <p>Ability to troubleshoot simple problems and escalate more complex problems which may affect the achievement of research objectives and deadlines</p>	<p>Systematic approach to managing information</p> <p>Ability to explain complex ideas clearly using simple language</p> <p>Ability to record, analyse and report on research meetings and preparation of project reports.</p>

Experience	Strong experience of data collection, analysis and interpretation. Experience in humanities research and fieldwork with communities and stakeholders, including analysis and reporting on findings.		Relevant work experience in an academic environment	
Qualifications	Educated to degree level or equivalent in an appropriate subject area such as Architecture, Urbanism and Global Heritage Research , or equivalent work experience		Post graduate qualification or PhD in Architecture, Urban Regeneration, Heritage Preservation , or any other relevant discipline Membership of relevant bodies	
Competencies	COMPETENCY - Essential	LEVEL	COMPETENCY - Desirable	LEVEL
	<u>Communicating and Influencing</u> Actively listens. Communicates information effectively	1	Record of writing or contribution to writing intellectual research publications, outputs and technical reports.	1
	<u>Making informed decisions</u> Uses analyses, reports and data to test the validity of options and assess risk before taking decisions. Ensures optimum decisions are taken.	2	Experience in undertaking, executing and coordinating funded research projects.	2
	<u>Organisation and Delivery</u> Plans time taking account of organisational priorities and other colleagues' work roles to achieve results.	2	Ability to work towards strict deadlines and milestones within active research environment.	2
Person Specification drawn up by:		Professor Mohamed Gamal Abdelmonem	Date: 13th Jan 2019	
Approved for department by:			Date:	

* Please note: in compliance with our obligations under the Immigration, Asylum & Nationality Act 2006, we will require to check original documentary proof of eligibility to work in the UK

