

Job Description

Post title: Research Fellow in French and Francophone prison and penal heritage	Post No: M1358
Organisation Unit: School of Arts and Humanities	Date compiled: September 2018
Grade: H	Hours per week: 37 Weeks per year: 32 weeks
If fixed term, state duration: Fixed term contract of 8 months subject to external funding	
<p>Immediate line manager: Academic Team Leader With dotted line responsibility to Senior Lecturer</p> <p>Designation and grade of any staff supervised by the postholder: None</p> <p>Job purpose: The principal purpose of the job will be the development of research outputs in all aspects of French and Francophone penal heritage as part of the AHRC funded project 'Postcards from the <i>bagne</i>'.</p> <p>Principal duties and responsibilities: The role will encompass all of the following, but the balance of duties and responsibilities will be determined in discussion with the post holder's line manager:</p> <ol style="list-style-type: none"> 1. Subject Area <ol style="list-style-type: none"> 1. French and Francophone prison heritage 2. Principal Duties <ol style="list-style-type: none"> 1. Develop research objectives and proposals for individual or joint research in relation to the AHRC funded project 'Postcards from the <i>bagne</i>: Tourism in the shadow of France's overseas penal colonies'. This may involve, for example, conducting experiments, carrying out field work, developing questionnaires and conducting surveys. 2. Analyse and interpret the results of this research and generate original ideas based on these outcomes. 3. Review and interpret results, produce research reports for publications, and present relevant information at conferences and to stakeholders. 4. Preparation of or assistance with the preparation of proposals and funding applications for external bodies with the support of more senior colleagues. 5. Plan and manage own and/ or collaborative research and associated activity; communicating with internal and external contacts as necessary. Also explore opportunities for developing external links and consultancy opportunities in collaboration with more senior colleagues. 6. Keep knowledge and skills up the required level by engaging in internal and externally based CPD, seeking ways of improving performance by reflecting on research design and delivery and continue to develop skills in, and knowledge of, research methods and techniques. 	

7. Ensure that all resources used are correctly recorded and documented, files are kept up to date and data accuracy is maintained.
8. Attend and contribute to meetings, with an involvement in decision making regarding research plans, taught programmes and research seminars as appropriate.
9. Be involved in the assessment of student knowledge and supervision of projects. This will involve assessing the work and progress of students with reference to the criteria and providing constructive feedback, including advice on research skills and learning based problems, or the referral of students to other sources of assistance where necessary.
10. Teaching on the use of research methods and techniques, this may take the form of lectures and/ or seminars. Could be expected to undertake direct supervision of PhD students as agreed.
11. Provide guidance and supervision where appropriate to support staff and students assisting with research.
12. The postholder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined, subject to the proviso that normally any changes of a permanent nature shall be incorporated into the Job Description in specific terms.

Special requirements:

The Postholder will be encouraged to undertake extensive overseas travel to archives and fieldwork sites located in France and other locations as part of the project.

All staff are expected to comply with the University's Health and Safety and Equal Opportunities policies in the performance of their duties.

Job description drawn up by	Dr Sophie Fuggle, Senior Lecturer	25 September 2018
Approved for department by	Prof Nahem Yousaf, Associate Dean for Research	25 September 2018

Person Specification

Post Title:	Research Fellow in French and Francophone prison and penal heritage	Post No:	M1358
Organisation Unit:	School of Arts and Humanities		
Grade:	H	Date Compiled:	25 September 2018

Attributes	Essential *	Desirable
Knowledge	<p>A thorough understanding of both new and standard research techniques and methods used in visual and narrative representations of dark and difficult histories.</p> <p>Expertise and understanding of current technological developments, and the deployment of techniques and technology within the general context of prison and penal heritage.</p> <p>Be familiar with current developments in the field of French colonial history and/or history of imprisonment</p> <p>Ability to transfer this knowledge of current developments into research activity</p> <p>Knowledge of research and funding opportunities</p> <p>Expertise in relevant software and IT</p>	<p>A thorough understanding of visual culture and anthropology in a Higher Education context.</p> <p>A demonstrated interest in cartography and mapping.</p>
Skills	<p>Ability to communicate material of a specialist or highly technical nature orally, in writing and electronically, either in presentations to peers or through lectures</p> <p>Ability to creativity analyse and interpret research data and draw conclusions on the outcomes</p> <p>Ability to deal with complex problems which may affect the achievement of research objectives and deadlines</p>	<p>Ability to use initiative and creativity to identify areas for research, develop new research methods and extend the research portfolio</p>

Experience	<p>Significant relevant work experience in a research environment, utilising both new and standard research methods and techniques</p> <p>Publication of research in appropriate journals etc. and presented work at conferences.</p>			
Qualifications	<p>Undergraduate, Masters and PhD in French or Francophone studies, history, heritage, cultural studies, anthropology or any other relevant discipline</p>		<p>Membership of relevant bodies</p>	
Competencies	COMPETENCY - Essential	LEVEL	COMPETENCY - Desirable	LEVEL
	<p><u>Communicating and Influencing</u> Communicates information effectively to a wide range of diverse stakeholders, influencing events.</p> <p><u>Making informed decisions</u> Uses a wide range of complex data to take controlled risks to achieve greater gain. Uses trends and data to establish controls and performance indicators</p> <p><u>Organisation and Delivery</u> Takes account of organisational priorities to ensure that operational and strategic plans are being implemented and achieved.</p> <p><u>Team working</u> Contributes to team development, seeking and testing improvements to the team's outputs/service</p> <p><u>Creativity and Innovation</u> Reviews, tests and implements new concepts, models and approaches to practice in support of service development and delivery</p>	<p>2</p> <p>3</p> <p>3</p> <p>2</p> <p>3</p>		
Person Specification drawn up by:		CADBE HR Department		Date: April 2011

Approved for department by:	Nahem Yousaf, Associate Dean for Research	Date: 25 September 2018
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* Please note: in compliance with our obligations under the Immigration, Asylum & Nationality Act 2006, we will require to check original documentary proof of eligibility to work in the UK