

Job Description

Post title: Lecturer/Senior Lecturer in Sport and Exercise Psychology	Post No: S4184
Organisation Unit: Department of Sport Science, School of Science and Technology	Date compiled: 11 June 2018
Grade: H/I	Hours per week: 37 Weeks per year: 52

If fixed term, state duration:

Immediate line manager: Head of Department of Sport Science or Principal Lecturer

Job purpose:

- To teach **Sport and Exercise Psychology and Research Methods** at undergraduate and postgraduate levels and to contribute to the development, assessment and management of academic programmes within the subject area.
- To undertake **high quality REF enterable research** in addition to commercial and consultancy activities.
- To apply for **funding** for research.

Principal duties and responsibilities: The role will encompass all of the following, but the balance of duties and responsibilities will be determined in discussion with the post holder's line manager:

A) Subject Area

1. **To teach within the following areas: Sport and Exercise Psychology and Research Methods. Initially the primary teaching responsibility will leadership of a Research Methods module.**
2. **To supervise undergraduate and postgraduate research projects.**
3. **To contribute to consultancy and related projects.**
4. **To contribute to high impact research aligned with the Department of Sport Science and University research strategic objectives in Sport and Exercise Psychology or/and Research Methods.**
5. To **write grant applications** or otherwise seek funding for research.

B) Principal Duties

1. To teach and provide supervision at undergraduate and postgraduate levels on courses within **Sport and Exercise Psychology and Research Methods** and other related areas using appropriate teaching, learning, support and assessment methods. This includes undertaking marking, assessment and examination work and provision of timely feedback to students.
2. As a member of the module/ level/ course team and/or as leader of such a team, contribute to the management, planning, design, development and review of module and course content. Identifying areas for revision, improvement or innovation in order to meet

- student and/or industry expectations. Contribute and/or lead the accreditation of courses and quality control processes as necessary.
3. Responsibility for the delivery, leadership and assessment of own modules, including projects and dissertations.
 4. Develop a range of approaches to teaching and learning which are innovative for the University and subject area which create interest, understanding and enthusiasm amongst students. Gather evidence from staff or students in order to prepare reviews of academic activity. Collaborate with colleagues to identify and respond to students' needs.
 5. Actively engage in subject research to support teaching activities and to contribute to REF or other research assessments, ensuring that module content is informed appropriately by topical research issues.
 6. Identify sources of research funding and contribute to the process of securing funding for own research activities as appropriate.
 7. Maintain relationships with national or international professional organisations within the subject field. This may involve links with professional bodies, e.g. re ongoing accreditation.
 8. Actively engage in individual or collaborative research projects and scholarly activities, both internal and external to the University, applying the knowledge acquired to further develop teaching and other activities.
 9. Liaise with national and/or international partners to ensure comparability of collaborative provision within the department.
 10. Participate in the University's Appraisal process. Ensure that knowledge of the relevant subject area is fully up to date by actively engaging in continuous professional development and scholarly activities appropriate to the post.
 11. Responsible for the pastoral care and motivation of students, supporting them in learning difficulties, and on occasion personal difficulties, ensuring that appropriate internal or external specialist support for the latter is sought.
 12. To prepare, organise and assist with student conference visits, exhibitions, field trips and placements as appropriate and to attend all events, including Graduation days and open days, relevant to the programmes taught by the post holder.
 13. Mentor colleagues with less experience and advise them on personal development; this may include the induction of new colleagues.
 14. To undertake administrative duties appropriate to the post, including admissions, timetabling and adherence to University procedures. May be expected to conduct risk assessments and take responsibility for the health and safety of others.
 15. Attendance at team meetings as required, and working cooperatively with Professional Services and technical team. May be expected to act as a Year Tutor or Course Leader.
 16. The postholder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined.

Special requirements:

Given the nature of the role, some weekend work and international travel may be required subject to the needs of the business.

All staff are expected to comply with the University's Health and Safety and Equal Opportunities policies in the performance of their duties.		
Job description drawn up by	Prof. Mary Nevill/HR	11 June 2018
Approved for department by	HR – CST	June 2018

<http://www.ntu.ac.uk/humanresources/>

See also

JD Guidance Notes (for HR use only)