

Senior Technician (Veterinary Nursing Centre Co-Ordinator)**School or Department:** School of Animal Rural and Environmental Sciences**Grade & Salary:** Grade F**Role Description:**

As a member of the Veterinary Nursing (VN) Technical Team, demonstrate equipment and techniques and provide support and guidance to students. Create a positive, industry-relevant learning environment to enhance the employability prospects of students. Provide technical support and guidance to academic colleagues in the Veterinary Nursing resource. Ensure all staff and students are working within a safe environment and escalate issues where necessary. Identify appropriate personal development opportunities and actively keep up to date with relevant discipline knowledge, trends and technology, and apply this learning to practices. Connect with relevant internal and external networks and use these contacts to enhance delivery. Undertake training practice visits and support placement students. Undertake quality assurance for Nursing Progress Logs (NPLs). Be a team player and support others in creating a positive environment. Support the Animal and Equine Technical Teams for minor veterinary treatment requirement

Principal duties and responsibilities:

1. Provide technical support to teaching staff and students during lectures, practical sessions and any other learning activities.
2. Undertake scheduled demonstrations of equipment, processes and techniques for classes and individual students and staff as required, under instructions from an academic
3. Assist students, including those involved in research, in the development, construction and testing of project work and equipment.
4. Undertake the development of new apparatus and test equipment for use in teaching and research and thirdstream income projects as appropriate.
5. Plan and organise the material and equipment required for teaching including preparation of materials and setting up of equipment for practical sessions, ensuring that it is all working correctly.
6. Undertake the maintenance of all equipment/machinery within the designated area, ensuring equipment/machinery is in good working order.
7. Liaise with key contacts in the wider University body to support own activities/specific tasks, as required. Attend internal/external meetings as appropriate to support standard work activities.
8. Co-ordinate a range of activities or communications on behalf of senior colleagues as necessary.
9. Support the Technical Team Leader (Veterinary Nursing) with student placements to include placement visits and maintenance of electronic placement records.

10. Undertake quality assurance of the Nursing Progress Logs (NPLs) in conjunction with the Technical Team Leader (Veterinary Nursing).

11. Contribute to short-term projects within own area/section or as part of a larger school-wide project team to support the achievement of project objectives. E.g. co-ordinate and deliver clinical coach training and standardisation events and student CPD events as well as third stream income generation projects (as necessary).

12. Requisitioning of materials in line with departmental procedures and subsequent stock control.

13. Ensuring that staff and students are complying with the appropriate Health and Safety regulations and undertaking risk assessments, within own area of specialism. May be required train new staff on basic Health and Safety regulations specifically related to own area of specialism as appropriate.

14. The post holder may be required to undertake any other duties which may reasonably be required as within the nature of the duties and responsibilities of the post as defined, such as a requirement to work outside normal office hours dependant on the needs of the business

Our Principles, Our Ways:

Our Ways represents a commitment to making a difference, taking bold steps, and maintaining moral standards. It's about proactively creating positive change while prioritising integrity and accountability in all our actions. We encourage colleagues to strive towards Our Ways with the following behaviours:

Our Ways		
We change lives.	We are bold.	We do the right thing.
Relationships with others	Adaptability	Planning and delivering work
Delivering through others	Problem solving	Accountability
	Developing yourself	

Personal Attributes:

Attributes	Essential	Desirable
Knowledge	Knowledge and understanding of managerial techniques within a technical environment. Detailed	Advanced knowledge and experience of maintaining equipment within veterinary nursing. Knowledge of a variety of species of animal (domestic,



	<p>operational knowledge and experience of veterinary nursing, including understanding of relevant technical theory. Knowledge of operating equipment across veterinary nursing including any relevant regulations, legislation and quality standards, and some working knowledge of using machinery across related disciplines. Highly developed knowledge and understanding of the principles, theory, practices and procedures relevant to the role as well as an awareness of broader external developments within Higher Education. Detailed knowledge of Veterinary Nursing Progress Logs (NPLs). Knowledge and experience of relevant software packages within the veterinary industry. Comprehensive knowledge of relevant Health and Safety regulations.</p>	<p>livestock, exotic). Broad ranging commercial awareness of issues surrounding and influencing Higher Education.</p>
Skills	<p>Proven ability to undertake/plan training of staff within own area as appropriate, being able to prioritise own and others' workloads. Good standard of IT literacy, able to use relevant software packages including: veterinary and administrative systems. Excellent communication skills, with experience of communication at all levels of personnel and external stakeholders, with the</p>	<p>Ability to teach complex practical techniques.</p>



	ability to influence senior members of staff where necessary. Ability to deal effectively with problems as they arise within own area, escalating only very complex or serious issues.	
Experience	Significant experience of working in a similar role within the veterinary nursing industry and/or in a training environment. Quality Assessor. Student placement management Clinical coach Extensive experience of operating machinery within the veterinary nursing industry.	Experience of working in a HE environment
Qualifications	Relevant degree or professional equivalent. A Registered Veterinary Nurse. Full driver's licence.	Clinical coach qualifications IQA/LIQA Qualifications